



GILLINGHAM TOWN COUNCIL

The Town Hall, School Road, Gillingham, Dorset SP8 4QR

FULL COUNCIL

AGENDA

All members of Gillingham Town Council are summoned to a meeting of Full Council on **Monday 22nd August 2022**, at **The Council Chamber**, Town Hall, School Road, Gillingham, commencing at **7.30pm**.

Julie Hawkins

Julie Hawkins, Town Clerk
Issue Date: 15th August 2022

Please be aware that filming, photographing, and recording may occur during the meeting. A designated area will be set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Press and Public may join the meeting via MS Teams [HERE](#) or contact the Town Council (prior to the meeting during working hours) via email: gtc@gillinghamdorset-tc.gov.uk or see details on our [website](#).

All attendees should try to join the meeting at least 10 minutes prior to the start of the meeting.

1. Public Participation. Please note: a period up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.
2. To receive apologies for absence.
3. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.
4. To receive questions pertaining to the previous minutes.
5. To approve the minutes as a true and accurate record of the Full Council meeting held on 25th July 2022.

6. To approve payments of £10,000 and over.
7. To receive, consider and adopt the following standing committee reports:
 - a) General Purposes Committee meeting held on Monday 1st August 2022
 - b) Planning Committee meetings held on Monday 8th August 2022
 - c) Finance and Policy meeting held on Monday 15th August 2022
 - d) Human Resources meeting held on Monday 15th August 2022
8. To receive and consider a Health and Safety Report.
9. To receive and consider reports from sub-committees and task and finish groups, as follows:
 - a) Sports and Leisure Task and Finish Group
 - b) The Queen's Platinum Jubilee Task and Finish Group
10. To receive and consider reports from outside bodies, if available:
 - a) Town Meadow Group (Cllr Cullingford)
 - b) Dorset Association of Parish and Town Councils (DAPTC) Northern Area meetings (Cllr Cullingford)
 - c) Gillingham Town Team (Cllr Frith)
 - d) Blackmore Vale Rail Partnership (Cllr Walden)
11. To consider any motions for submission by Gillingham Town Council for the DAPTC AGM in November 2022.
12. To consider and adopt a Dignity at Work Policy.
13. To receive and consider a report regarding a Civility and Respect Pledge.
14. To review and approve the Council's Risk Management Assessment.
15. To receive a data protection compliance report and agree the recommendations.
16. To receive and note a report on the Mayor and Deputy Mayor's civic activities.
17. To receive and note reports from Dorset Councillors, if available.
18. To receive matters pertinent to this meeting. Note: Members are advised that inclusion of any items is at the Chairman's discretion and that a Council cannot lawfully decide upon any matter which is not specified in the summons (agenda).

Attached:

Agenda item no. 6 - List of Payments over £10,000

Agenda item no. 8 - Health and Safety Report

Agenda item no. 10c - Town Team Report

Agenda item no. 12 - Draft Dignity at Work Policy

Agenda item no. 13 - Civility and Respect Pledge

Agenda item no. 14 - Risk Management Assessment

Agenda item no. 15 - Data Protection Compliance Report

Agenda item no. 16 - Mayor and Deputy Mayor's Report

Agenda item no. 17 - Reports from Dorset Councillors